

2015 IRS Tax Return Transcript/Verification of non-filing

1: Link to the IRS through your 17-18 FAFSA (Most recommended and no tax papers needed from you)

2: Go online & have them mail it: (Paper copy takes 5-10 days to get in mail)

<http://www.irs.gov/Individuals/Get-Transcript>

- [Push Get transcript by mail](#)
- [Enter required information](#)

[Then for type enter Return Transcript and 2015](#)

3: Call: 1-800-829-1040 and you **must** be sitting beside a fax machine!

Listen to each prompt for a few seconds before you push any buttons:

- Push #1 English Push #2 Spanish
- Push #2
- Push #1
- Push #4 (Pushing #2 will take you to an automated system, #4 will give you an actual person)
- Push #2
- Ignore ID or SS request 3 times
- Push #2

Once you get an operator tell them you need a **2015 IRS Tax Transcript** or Verification of non-filing and are standing beside a fax and they should fax it for you!

4: Obtain one in person at your local IRS office, please check in advance to see if they take walk in's:

<https://www.irs.gov/uac/Contact-Your-Local-IRS-Office-1>